



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



**Date:** 3 September 2024 - 3 December 2024 (Tuesdays)  
**Time:** 7:00 p.m. - 9:00 p.m.  
**Mode:** Hybrid (Physical & Online via zoom)  
**Venue (Physical):** Gratia Christian College, 5 Wai Chi Street, Shek Kip Mei, Kowloon.  
**CPD Hours:** 2 CPD Hours / Session; 24 CPD Hours for Full Course

Venue Sponsor



 This is an Official and Core activity related to Professional Practices under the CPD Scheme of the Property Management Services Authority. Holders of Property Management Practitioner Licence may receive a maximum of 24 CPD hours by participating in the activity/ course.

### Course Highlights :

To celebrate 25<sup>th</sup> Anniversary and echo to the Theme of our Excellence in Facility Management Award (EFMA) 2023/24, the HKIFM proudly presents a structured CPD course for FM professionals and practitioners who intend to broaden, refresh, and update his/her knowledge in relation to legal regimes, Code of Practices, ESG & innovative technology in relation to Facility Management. All speakers are Lawyers, experienced Professors of University, Professional Engineers, and Professional Surveyors of reputable consultants / contractors / facility management Company. They will present you with practical information and valuable experience sharing.

Session	Date & Time	Speaker & Topics
1	03-09-2024 7:00pm To 9:00pm	<p><b>Opening Remarks by Guest of Honor: Dr James WONG Kong Tin, BBS, JP, Chairperson, Property Management Services Authority</b></p> <p><b>PMSA Guidance, Legislation Compliance (Part 1)</b></p> <p><b>Speaker: Ms Diana PANG, General Manager (Regulatory), Property Management Services Authority</b></p> <p>Topic: Regulatory Framework of the Property Management Industry</p> <ul style="list-style-type: none"> <li>* Overview of the regulatory regime of the Property Management Services Ordinance, Cap. 626, in particular its complaints handling and disciplinary mechanism</li> <li>* Introduction of the Codes of Conduct and Best Practices Guides issued by the PMSA</li> <li>* Case studies and lessons learnt</li> </ul> <p><b>Speaker: Ms Mandy MAN, Senior Corruption Prevention Officer, ICAC</b></p> <p>Topic: "Integrity and risk management on large scaled renovation and procurement"</p> <ul style="list-style-type: none"> <li>* Overview of the Prevention of Bribery Ordinance and management of conflict of interest</li> <li>* Common corruption risks and control measures in carrying out large scale renovation and procurement</li> <li>* Case studies and lessons learnt</li> <li>* ICAC's corruption prevention advisory and education services</li> </ul>

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



Session	Date	Speaker & Topics
2	10-09-2024 7:00pm To 9:00pm	<p><b>PMSA Guidance, Legislation Compliance (Part 2)</b></p> <p><b>Speaker: (1) Ar. Wayne CHAN, AP, Senior Director; (2) Richard SO, Senior Building Services Engineer, Savills Project Consultancy Limited</b></p> <p>Topic: Case Sharing on Successfully Handling Fire Safety Direction</p> <ul style="list-style-type: none"> <li>* Overview of Statutory Control on Fire Safety in Hong Kong</li> <li>* Background, Objectives and Requirements of FS(CP)O (Cap.502), FS(B)O (Cap.572) and FS(IB)O (Cap.636)</li> <li>* Case Sharing and Common Difficulties Encountered</li> </ul> <p><b>Speaker: Ir Dr Albert YAU, Director, Fire Safety Consultant Limited</b></p> <p>Topic: Fire Engineering Approach for enhancing Fire Safety and Management</p> <ul style="list-style-type: none"> <li>* Why adopting Fire Engineering Approach and what is Fire Engineering Approach?</li> <li>* Introduction to building regulations relating to Fire Engineering Approach</li> <li>* Fire Engineering Approach to Enhance Fire Safety and Fire Safety Management Plan</li> <li>* Case Sharing and Common Difficulties Encountered</li> </ul>
3	24-09-2024 7:00pm To 9:00pm	<p><b>Customer Services / Services Management (Part 1)</b></p> <p><b>Speaker: Mr Simon CHING, President of The Hong Kong Registered Safety Auditors Association (HKRSAA); Guest Lecturer of OSHC</b></p> <p>Topic: Skillsets Handling Various Customer Behaviors in FM</p> <ul style="list-style-type: none"> <li>* Practices of Professional Attitude of FM</li> <li>* Active &amp; Flexible Communication and Listening for customer services</li> <li>* Case Sharing on Handling Dispute / Complaint</li> </ul> <p><b>Speaker: Mr LEUNG Ping-kin Jeff, Controller (Community Development), New Home Association</b></p> <p>Topic: Embracing Diversity in Facility Management: Challenges and Opportunities in Practice</p> <ul style="list-style-type: none"> <li>* Culture Diversity: Define the Cultural Diversity and its impact in the workplace</li> <li>* Communication Styles: Explain the communication differences across cultural backgrounds</li> <li>* Training and Development: Discuss how training programs can promote employee awareness of diversity and inclusion, and analyze the benefits of deploying diverse teams</li> </ul>

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



Session	Date	Speaker & Topics
4	08-10-2024 7:00pm To 9:00pm	<p><b>Customer Services / Services Management (Part 2)</b></p> <p><b>Speaker: Dr NG Ka-man Carmen, Social &amp; Elderly Wellness Director, Hong Kong Housing Society</b></p> <p>Topic: Senior Housing: Housing with Care</p> <ul style="list-style-type: none"> <li>* Age-friendly environmental design</li> <li>* Holistic support and care</li> </ul> <p><b>Speaker: Ms Deborah WONG, Executive Director, Hong Kong PHAB Association</b></p> <p>Topic: Is "Physically Handicapped and Able-Bodied (PHAB) Inclusion" just a slogan?</p> <ul style="list-style-type: none"> <li>* What is "PHAB inclusion"?</li> <li>* SWOT approach</li> <li>* Case Sharing</li> </ul>
5	15-10-2024 7:00pm To 9:00pm	<p><b>Customer Services / Services Management (Part 3)</b></p> <p><b>Speaker: Mr KWOK Kwun-ying, Senior Partner, Li, Kwok &amp; Law Solicitors &amp; Notaries</b></p> <p>Topic: Professional Negligence of Managers - Liability and Insurance</p> <ul style="list-style-type: none"> <li>* Meaning of Professional Negligence</li> <li>* Liability Insurance and Professional Indemnity - Points to Note by Insured Manager</li> <li>* Decided Cases</li> </ul>
6	22-10-2024 7:00pm To 9:00pm	<p><b>ESG - Sustainability (Part 1)</b></p> <p><b>Speaker: Mr CHAN Wing-lai Eddie, Vice President of Endeavour Environmental Education Development Foundation</b></p> <p>Topic: Smart &amp; Low Carbon Recycling for Facility Management</p> <ul style="list-style-type: none"> <li>* Current Practices of Waste Sorting &amp; Recycling under Green@Community</li> <li>* Smart Solutions for Sustainable Waste Management and Waste Audit</li> <li>* Ways to Carbon Neutrality from Recycling: Case Sharing</li> </ul> <p><b>Speaker: Mr CHENG Yat-ho Shawn, Co-Founder of FoodCycle+</b></p> <p>Topic: Foodwaste x Urban Farming &amp; Greening: The Loop of Organic Resources</p> <ul style="list-style-type: none"> <li>* Need of Effective Organic Waste Collection System</li> <li>* Make the most of Organic Waste: Recycle &amp; Up-Value</li> <li>* Carbon Accounting by Urban Farming and Greening with Compost &amp; Biochar</li> </ul>

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



Session	Date	Speaker & Topics
7	29-10-2024  7:00pm To 9:00pm	<p><b>ESG - Sustainability (Part 2)</b></p> <p><b>Speaker: Ir Emily WONG, Head of Project Assessment, BEAM Society Limited</b> Topic: Better than Yesterday for Green Existing Building (EB)</p> <ul style="list-style-type: none"> <li>* Introduction of BEAM Plus EB</li> <li>* EB Selective Scheme for Facility Management</li> <li>* Case Sharing on certified EB Projects</li> </ul> <p><b>Speaker: Ms Caterina CHOI, Head of Development &amp; Technical Secretariat, BEAM Society Limited</b> Topic: Green Certificate for Renovation Project of Commercial and Residential Building</p> <ul style="list-style-type: none"> <li>* Introduction of BEAM Plus Interiors</li> <li>* Credit Requirements and Checklists for Commercial and Residential Building</li> <li>* Case Sharing on certified BEAM Interiors Projects</li> </ul>
8	05-11-2024  7:00pm To 9:00pm	<p><b>ESG - Sustainability (Part 3)</b></p> <p><b>Speaker: Mr Nelson LO, Assistant General Manager, Property Management, The Hong Kong and China Gas Company Limited</b> Topic: Green Initiatives in Towngas' Headquarters Building</p> <ul style="list-style-type: none"> <li>* Introduction of Towngas commitments in green building</li> <li>* Features to Enhance ESG Performance in Property and Facility Management</li> <li>* Tips for setting Targets and achieving KPIs</li> </ul> <p><b>Speaker: Jasper CHAN, Assistant General Manager, Group ESG, The Hong Kong and China Gas Company Limited</b> Topic: From Sustainability to ESG, Towngas Approach in the era of Energy Transition</p> <ul style="list-style-type: none"> <li>* ESG Reporting and trends</li> <li>* Climate Risks, Opportunities and TCFD</li> <li>* Stakeholder Engagement and Scope 3 emissions</li> </ul>
9	12-11-2024  7:00pm To 9:00pm	<p><b>ESG - Smart Technology (Part 1)</b></p> <p><b>Speaker: Mr Chris LEE, Founder, Nexxtech Innovation Limited</b> Topic: The Era of Smart Buildings with A.I. and IoT integration</p> <ul style="list-style-type: none"> <li>* Smart IoT and incident management platform</li> <li>* Smart IoT sensor and application</li> <li>* Incident management mobile apps for FM</li> <li>* A.I. video analytic and application</li> </ul> <p><b>Speaker: Mr Stanley HO, Chief Development Officer, SquareDog Robotics</b> Topic: Application of Smart Technology in Facility Management</p> <ul style="list-style-type: none"> <li>* Introduction to the development of smart technology applied in facility management</li> <li>* Advantages of using smart technology in term of environmental, social and governance aspect</li> <li>* Overcoming challenges, current regulations and laws</li> <li>* Real-life application and success stories</li> </ul>

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



Session	Date	Speaker & Topics
10	19-11-2024 7:00pm To 9:00pm	<p><b>ESG - Smart Technology (Part 2)</b></p> <p><b>Speaker: Ir Raymond KWOK, General Manager - Environmental Science, Chinachem Group</b></p> <p>Topic: Chiller as Services and MiMEP for Facilities Management</p> <ul style="list-style-type: none"><li>* "Build-Own-Operate-Transfer" arrangement for chiller plant</li><li>* First zero carbon chiller system in Hong Kong</li><li>* Application of MiMEP construction method</li></ul> <p><b>Speaker: Mr Mark CHEN, Chief Technical Officer, Neuron Operations Limited</b></p> <p>Topic: Adoption of Digital Technologies in Building Performance Optimization</p> <ul style="list-style-type: none"><li>* Latest digital technologies in building performance optimization and smart building Decarbonization</li><li>* AI, IoT and Digital Twins technologies integrated with Retro-commissioning for existing buildings</li><li>* Case studies of existing building decarbonization and Retro-commissioning through Digital Twins Platform</li></ul> <p><b>Speaker: Mr Marcus TANG, Asst. General Manager -Technical, Property Management, Nan Fung Property Management</b></p> <p>Topic: Big Data and analysis application at FM Industry</p> <ul style="list-style-type: none"><li>* Overview and Science-based Target (SBTi)</li><li>* Decarbonization and digitalization for past decade</li><li>* Digital Twin architecture in smart building</li><li>* Insight from by BIM-AM<ol style="list-style-type: none"><li>a) digital twin</li><li>b) ESG sustainability</li><li>c) smart data analysis</li><li>d) smart IAQ analysis</li><li>e) fault diagnosis analytic engine</li><li>f) tenant scope 3 emission application</li><li>g) IOT Hubs</li></ol></li><li>* BIM-AM scalability</li></ul>

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



Session	Date	Speaker & Topics
11	26-11-2024 7:00pm To 9:00pm	<p><b>ESG - Smart Technology (Part 3)</b></p> <p><b>Speaker: Sr LAU Cheuk-kit Paul, Senior Property Services Manager, Architectural Services Department</b></p> <p>Topic: Application of new technologies in Building Repair and Large-scale Renovation in ASD</p> <ul style="list-style-type: none"><li>* To enhance the quality of works, site safety of workers as well as saving time and cost, ArchSD has been actively applying new technologies such as Robotics, AI, IoT and BIM to carry out building inspection as well as building repair and renovation works for public buildings</li><li>* Speaker will share the experience in levying new technologies</li></ul> <p><b>Speaker: Mr. Jack LAU, General Manager, IT, Urban Renewal Authority</b></p> <p>Topic: BIM application on facility management and its further development in URA</p> <ul style="list-style-type: none"><li>* Centralized BIM-FM Platform for 618 Shanghai Street, eResidence and Central Market</li><li>* Challenges and Opportunities for application of BIM-FM</li><li>* Future Development of BIM-FM</li></ul>
12	03-12-2024 7:00pm To 9:00pm	<p><b>ESG - Smart Technology (Part 4)</b></p> <p><b>Speaker: Ir Michael NG, Engineer, EMSD</b></p> <p>Topic: Regional Digital Control Center (RDCC) of EMSD</p> <ul style="list-style-type: none"><li>* Design and Operation Modes of RDCC</li><li>* System Integration with iBMS, IoT, Government Open Data, BIM, AMS, etc</li><li>* Benefits, Challenges and Future Development of RDCC</li></ul> <p><b>Speaker: Ir Gary CHAN, Engineer, EMSD</b></p> <p>Topic: BIM-AM and IoT applications on government premises</p> <ul style="list-style-type: none"><li>* GWIN Application on Smart Facility Management and Smart City Management</li><li>* BIM-AM Adoption on Existing Buildings and New Projects</li><li>* Future Development on OpenBIM, iBMS and Digital Twin</li></ul> <p style="text-align: center;"><b>Closing Remarks by Guest of Honor:</b> <b>Ir Raymond POON, Director of Electrical &amp; Mechanical Services, EMSD</b></p>

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course on Professional Facility Management 2024



### Course Fee:

	Early Bird (on or before 30 June 2024) * Early Bird Rate is only valid if payment is received on or before 19 July 2024 (Fri) *		Standard Rates (Enrolment after 1 July 2024)	
	Individual Session	Full Course	Individual Session	Full Course
Members of HKIFM / Supporting Organizations	\$250	\$2,700	\$300	\$3,300
Others	\$320	\$3,500	\$380	\$4,200

Online Registration: <https://forms.gle/75nBfGgoPoiu2g9k9>

- Physical seats will be allocated on a first-come-first served basis as quota is limited.

Closing Date of Registration: **15 August 2024 (Thu)**

- Successful registrants will be notified by a **confirmation email no later than 21 August 2024 (Wed)**
- Course Fee should be deposited to the Institute's Bank of East Asia Account (FPS ID: 110831989) **upon receiving the confirmation email, otherwise the quota may be released to other registrants on waiting list**
- Please make payment and, for identification, **mark your FULL name in English:**
  - in "Message to Payee" if transfer is made via Faster Payment System (FPS); OR
  - **on the bank-in-slip**, a copy of which should be sent by email to cpd@hkifm.org.hk; OR
  - on the back of the cheque, which should be made payable to "The Hong Kong Institute of Facility Management Limited" and sent by post to 6/F Sitoy Tower, 164 Wai Yip Street, Kwun Tong, Kowloon
- E-Receipt will be sent to registrants by email upon request, subject to completion of full payment.

**Paid fee is non-refundable and non-transferable.**

For those who participate online, a separate email will be sent one or two days before the registered session with a Zoom link and passcode for joining the respective session.

A professional certificate will be issued to participants who have enrolled for the whole course and achieved at least 80% attendance. For participants attending one or more sessions, they will receive the respective e-certificate(s) of attendance.

Enquiry: 2537 0456

### Important Notes:

- The Institute reserves the right to change the venue/ date/ time/ speaker/ content of any of the sessions.
- If typhoon signal no. 8 or above or the black rainstorm warning signal will be hoisted 4 hours before the event starts, the CPD course would be cancelled or postponed. Participants will be informed of the cancellation or the rescheduled date of CPD in due course.

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.



# The Hong Kong Institute of Facility Management

## A Comprehensive Certificate Course

### on Professional Facility Management 2024

25<sup>th</sup> Anniversary  
香萃專才 開創未來  
Celebrating 25 Years of Professional Learning for Tomorrow

#### Supporting Organization



建築署  
Architectural Services  
Department



建築環保評估協會



BSOMES  
Building Services Operation and  
Maintenance Executives Society  
屋宇設備運行及維修行政人員學會



Chartered Institute of Housing  
Asian Pacific Branch  
特許房屋經理學會亞太分會

機電工程署  
EMSD



香港商業道德發展中心  
Hong Kong Business Ethics Development Centre



港專



HKGBC  
香港綠色建築議會



HONG KONG  
HOUSING SOCIETY  
香港房屋協會



HONG KONG INSTITUTE OF MARKETING  
香港市場學會



香港地產行政師學會  
HONG KONG INSTITUTE OF REAL ESTATE ADMINISTRATORS



IFMA™ Hong Kong  
Chapter  
International Facility Management Association



物業管理業監管局  
PROPERTY MANAGEMENT  
SERVICES AUTHORITY



CIOB  
The Chartered  
Institute of Building



THE HONG KONG ASSOCIATION OF  
PROPERTY MANAGEMENT COMPANIES LIMITED  
香港物業管理公司協會有限公司



香港房屋經理學會  
The Hong Kong Institute of Housing  
1988年創會 Established in 1988  
1997年按香港法例第507章成立 Incorporated in 1997 under Cap. 507, Law of Hong Kong  
2020年物業管理業監管局認可專業團體 PMSA Recognised Professional Body in 2020



THE HONG KONG  
INSTITUTION OF ENGINEERS  
香港工程師學會

Building Division  
建造分部



THE HONG KONG  
INSTITUTION OF ENGINEERS  
香港工程師學會

Building Services Division  
屋宇設備分部



市區重建局  
URBAN RENEWAL  
AUTHORITY

#### Important Notes:

- The Institute reserves the right to change the venue/ date/ time/ speaker/ content of any of the sessions.
- If typhoon signal no. 8 or above or the black rainstorm warning signal will be hoisted 4 hours before the event starts, the CPD course would be cancelled or postponed. Participants will be informed of the cancellation or the rescheduled date of CPD in due course.

Personal data provided as part of an application for registration will, during the process, be used solely for that purpose, and in this connection the data will be handled by The HKIFM. Application data of unsuccessful applicants will be destroyed after the process has been completed. Data of successful applicants will become part of the record file and the data will thereafter be handled by The HKIFM.

Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of their personal data. Applicants wishing to access or make corrections to their personal data should submit written requests to The HKIFM.